

## **ODIN Steering Committee Meeting Minutes**

**October 18, 2019**

**10:00-11:00 a.m. Central Time; 9:00-10:00 a.m. Mountain**

Bb Collaborate Ultra Session Link PARTICIPANT LINK:

<https://us.bbcollab.com/guest/18e53b9c0d6a42da9ac5fcf36454708b>

Alternative Call-in (use only if you are unable to log in to the session on your computer)

Call: 571-392-7650 PIN: 7449457290

### 1) Roll call of members and Introductions:

- a) Joe Mocnik – NDSU Libraries – representing Academic Libraries
- b) Stephanie Walker – UND/Chester Fritz Library – representing Academic Libraries
- b) Wendy Wendt – Grand Forks Public Library – representing Public Libraries
- c) Phyllis Bratton - University of Jamestown/Raugust Library – representing Member-at-Large
- d) Cindy Clairmont-Schmidt – proxy for Mary Soucie, State Librarian
- e) Rita Ennen - Dickinson Area Public Library – ODIN Advisory Council Chair
- f) Ellen Kotrba – ex-officio, Director of ODIN
- g) Jerry Rostad - ex-officio, Ass't CIO/NDUS Office of the CIO

#### Other Attendees:

Amy Reese – NDSU Libraries

Linda Allbee – ODIN

Megan Lysford – ODIN

Ginny Millette - ODIN

Cheryl Hoffmann – ODIN

#### Absent –

Susan Moberg- Dickinson High School – representing School Libraries

Mary Soucie – State Librarian

#### Addition to agenda – none

- 2) Approval of September 20, 2019 Minutes – motion to approve minutes by Stephanie Walker & seconded by Phyllis Bratton – vote passed – 0 opposed – 0 abstain – Motion carried

- 3) POLARIS Update (Allbee)

The reload of data was completed 9/30/2019. Some issues have improved such as due dates/fines –but de-duplication of bib records has gotten worse. Innovative is unsure of the reason why and the issue has been escalated to higher-level management. This issue needs to be fixed prior to GO-LIVE. Kotrba decided to send a copy of database to Backstage who is able to run the data through their de-dupe process in order to supply us with the opportunity to see if they are able to do better. Their reports will help us determine if any of our bibs are to blame for the problems we are seeing. Data testing by library has decreased significantly. It is expected to pick up again once libraries have gone through training sessions. In person training sessions for Circulation has had participation by 34 of 49 libraries. Follow-up online sessions will occur after training is completed. 12 of 17 libraries have signed up for in-person cataloging

training. All libraries involved with acquisitions and serials have signed up to take the in-person training. The Polaris Cataloging User Group has been meeting weekly. The Polaris Circulation User Group will be starting within the next couple of weeks. Because Polaris is more integrated regarding configuration, libraries are discussing more to configure system correctly. Ennen expressed appreciation for the opportunity to participate in training this week.

4) ALMA Update (Allbee)

Migration forms have been distributed to libraries to define data & policies for data transfer from ALEPH to ALMA. Forms are due October 30, 2019. Basecamp is a headache to use for consortia. Linda - her email notifications go into a folder – she looks directly at basecamp instead. 3rd Party Forms have been reviewed by Ex Libris and sent back with questions for clarification and /or additional data. The ODIN office will wait until the migration forms are completed before distributing additional questions to libraries. The Cataloging User Group continues to have weekly meetings. Load order, de-duplication, overlay, and field retention are big discussion topics. Ex Libris has come back with some conflicting replies to questions so the ODIN Office has been pushing back to Ex Libris to get explanations. Load order needs to be decided by end of November.

5) Establish ODIN Advisory Council November meeting date – There was discussion and the date determined for the online meeting is Friday, November 22, 2019 9-11am CST. Kotrba will handle logistics.

6) Upcoming Elections

**December 2019 election – 3 OSC positions – begin terms in January 2020**

1 representing Academic Libraries – Stephanie Walker is eligible for re-election

1 representing School Libraries – Susan Moberg is eligible for re-election

1 Member-at-large – Phyllis Bratton is eligible for re-election

OSC members are elected to serve 2-year terms & eligible to be re-elected for another term.

Kotrba will put out an email to solicit nominations. If no one comes forward to run or no one is nominated, candidates will be sought.

**December 2019 election – User Group Chairs – begin terms in January 2020**

Jenny Grasto is the Interim Cataloging Chair. ODIN Staff will put out a call to see who might run for User Group Chairs. Terms are 2 years and may be re-elected to another term.

**January 2020 election – Advisory Council Chair – begin term @ February 2020 meeting**

Candidates: Kelly Kornkven – Mayville State University

Wendy Wendt – Grand Forks Public Library

**June 2020 election – 2 OSC positions – begin terms in July 2020**

1 representing Academic Libraries – Joe Mocnik is eligible for re-election

1 representing Public libraries – Wendy Wendt is eligible for re-election

7) ODIN Strategic Plan 2019-2022 – Action Plan Formation

Kotrba had sent out information about an Action Plan to the OSC members. She asks for feedback. She stressed that an action plan should be changed/updated as the plan progresses. For instance, one of the suggested tasks is that Kotrba form a regional group to discuss issues facing consortia. Members from Minnesota, South Dakota, & North Dakota, possibly from Canada also. Bratton suggested Montana and Kotrba agreed that “regional” should be dropped. Change to a group where anyone could be part of instead of making it regional. The

group agreed and the word “regional” was dropped. Walker also mentioned Idaho State and the WICHE librarians – a group that had been very active. Kotrba requested that each OSC member come up with at least one idea for an item on the Action Plan for next month.

8) Other Business –

Kotrba mentioned a Chrome extension has been developed using methodology from Minitex (their ELM extension). Minitex placed instruction out on GitHub and Jason created a prototype which is now under review with ODIN Office staff and the North Dakota State Library. Hopefully it’ll be ready to showcase at the next meeting.

Ennen mentioned that the online Voting for the Governance Document has concluded. It was approved and an email will be going out.

Walker commented that the OER Symposium date has been set – March 6, 2020 in Fargo, ND

Mocnik mentioned that the TCU Workshop will be April 1, 2020 at Minnesota State University/Moorhead with Anne Phibbs as the keynote speaker.

9) Next OSC Meeting Friday November 15, 2019

Rita adjourned at 10:55 am.