

ODIN Advisory Council Meeting Agenda
Thursday April 23, 2015

North Dakota State Library, Bismarck, ND
10:30 – 4:00 pm

Rita Ennen called the meeting to order at 10:35 am

1. Introductions of Attendees

Dave Haberman	Mick Pytlik
Sally Dockter	Rita Ennen
Laurie McHenry	Tony Stukel
Kaaren Pupino	Cheryl Hoffmann
Ted Smith Phyllis	Cindy Clairmont-Schmidt
Bratton Donna	Michael Safratowich
James Shelby	Marlene Anderson
Harken	Tina Grenier
Stephen Banister	Mary Sheahan
Mary Soucie	Bridget Burke
Wendy Wendt	Celeste Ertelt
Sandra Hannahs	Kelly Kornkven
Hattie Albertson	Phyllis Kuno

2. Approval of October 2014 Meeting Minutes

a. First - Mary Soucie seconded –Bridget Burke opposed 0

3. ODIN Director's Report (Tony Stukel)

a) 2015 ODIN Budget Overview

- FY15 budget sheet handed out.
- The ODIN request for additional legislature support for the unfunded portion of operational expenses and for database subscription costs did not go forward in the governor's budget.
- Minitex contract, as reported at the last OAC meeting went up 23% for the 5 year term of the contract. ODIN absorbed FY15 due to the very late contract finalization. As per last meeting the increase will be reflected in a 9.5% increase FY16 and 9.5% FY17 using contingency funds to cushion the impact.
- Wendy Wendt asked how Fargo Public Library (NFG) leaving ODIN is going to impact the budget for the remaining libraries. Making the assumption that FPL has completed their project by the end of the 2015 calendar year ODIN will absorb the second half (January – June) of the year. After that, the NFG share will be distributed proportionally to the current ODIN libraries.
- A discussion of *database* cost sharing suggested that the sharing method should be revisited. A further simplification would be useful. The previous formal review of database cost sharing was done by a committee in 1999.

b) Staffing and Hiring Update

- ODIN has filled the two open positions that it was recruiting. There is one position open that is not currently funded and at this time being held open.

c) Operations

- Improvements included with Version 22 upgrade. Note that cut and paste issue has been fixed with this release.
- Webpage will be available soon with future – ExLibris schedules including updates – Primo and ALMA future dates. ODIN will send out link to this webpage.
- Statistics for standard reports – It appears to the ODIN Office that standard reports are being done in different ways by libraries. It was suggested that ODIN would look into creating reports that libraries would use for statistics for library annual reports. This would bring consistency across the state for like library reporting. ND State Library will provide ODIN Office with list of items that they require from the libraries for the reports.
- Wendy Wendt asked if ODIN Office has looked into another system other than Aleph. Other directors also felt that it was time to begin a formal review of other systems.
- Primo stats available in Back Office libraries will be given access instructions to obtain usage stats.
- Linda is looking for training topics questions/suggestions. She is planning to do training sessions on suggested topics. To start with she is aware that the topics of statistics reporting and inventory wanted by many libraries. She is looking for other topics that would be of interest to libraries.
- NDUS libraries – ODIN is beginning to ok at streamlining the loading of patrons to the system. The process is currently a batch process (known as the PLIF load) where extracts from PeopleSoft and loading to Aleph of patron information is done on request of the library. The intention is to explore a daily update of patron data.

4. NDUS Update (Mick Pytlik)

- As this was his first meeting he provided some personal background. He has been in IT for the NDUS for 20 years plus at this point. He started in ND Higher Education as an accountant at VCSU. So he has a total of 27 years with NDUS system.
- Noted the security initiatives across the NDUS. One of the major ones is multifactor authentication.
- Mick will send out his contact information. Also note he is on the ODIN Directors listserv.

5. State Librarian Report (Mary Soucie)

- The first of three ILEAD-USA programs kicked off March 23 - 26. We have three teams for ILEAD-USA. One of the teams is a multi-state team comprised of staff from the Minnesota and North Dakota State Libraries, a Minnesota Regional Library System, and the University of South Dakota. This team will focus on creating training for e-resources. Another team, comprised of ND State Library staff, will create a video editing kit than can be circulated to North Dakota libraries. The third team, made up of librarians from the Minot and Ward County Public Libraries and the Minot Air Force Base, will focus on creating maker boxes.

- The State Library sent out and has received back the State Aid Applications and the Annual Report to public libraries in February and March.
- The State Library celebrated National Library Week April 12 - 18 with a theme of "Unlimited possibilities @ your library®". The State Library set up a booth in the Capitol Tower all that week promoting a different aspect of libraries each day. Wednesday, April 15 was National Bookmobile Day with the Morton Mandan Book Mobile parked outside on the loop. Photos were taken with the Governor and First Lady, the Superintendent of DPI, Kirsten Baesler, and many others. The 15th was also ND Snapshot Day. The photos are available on the ND State Library Facebook Page.
- Our Legislative Session opened in January and has been one of the busiest on record. We have been working with the ND Library Association Legislative Committee to monitor bills, attend hearings, and share information with our colleagues. NDSL testified in favor of several bills and is tracking several others as well.
- Digital Services Coordinator Baltzer Kom hosted a Digital ScanDay at the Bismarck Veterans Memorial Public Library. The State Library brought 2 flatbed scanners and a camera with patrons signing up for time slots where they could bring in up to 5 pictures/objects/documents to be scanned. Items scanned will be added to our Digital Horizons collection and patrons received the digital items on a USB for their own use.

6. Old Business

I. NDSU Alma (Bridget Burke)

- a. NDSU staff is getting more familiar with Alma. The library is constantly receiving new functionality with monthly updates to the software. They are waiting for certain things to become functional (ILL and Inventory were specifically mentioned). NDSU is following what U. Minnesota is doing fairly closely. They are happy with the system at this point. The Alma implementation is their third migration in a decade.
- b. Noted that ALMA the maintenance cost for NDSU's Alma is 68% of the entire Aleph support cost for over libraries.
- c. NDSU is committed by contract to Alma until 2017.

II. Aleph 22 Upgrade (completed on schedule 11.27.2014)

- a. Future Aleph upgrades are not likely to be annual. The next scheduled version upgrade it in 2016.
- b. ODIN staff will attend the spring ELUNA meeting in two weeks.

7. New Business

I. Legislative Library Study (Mary Soucie)

- a. Proposed by Rep Hanson of Fargo. "ND - HCR3045 A concurrent resolution directing the Legislative Management to study the automation of State Library data to track items owned, orders made, bills paid, patrons who have borrowed, and options for transferring materials between libraries."
- b. Hoping that study and conversation will go hand in hand together on ILL systems. If study doesn't happen hopefully the conversations regarding Aleph system vs new system do take place. Benefits to Legislative Council to perform study is that they do that and have the resources instead of NDSL doing the study on their own. Some smaller public (55 of 85) libraries are either stand alone or not automated and multiple school libraries are not automated.

- II. Library Systems Tracking Group (Tony Stukel) - A discussion regarding a need to review the marketplace for library systems. Comments from around the room.
- a. Grand Forks Public does not feel Aleph is a good choice for their library. The top priority is to her patron's needs. Wendy is happy with ODIN and the consortium. Specific functionality mentioned was lack of a mobile 'app'. Noted that this time last year ExLibris seemed to be on a path to create an app but there has been no update on progress if any.
 - b. Stephen Banister has three reference librarians that teach classes and use Worldcat during instruction instead of ODIN Classic. Stephen as tried Primo on multiple times but find that Primo is hard to use.
 - c. UND expressed that there were functional problems with Aleph and Primo.
 - d. Donna James noted that barriers/pros and cons need to be discussed.
 - e. It was noted by Phyllis Bratton that Aleph had ILL module when chosen and others didn't at that time.
 - f. Kaaren Pupino - Observed OCLC isn't the system that it was in 2003 and that it is far better now that it was then.
 - g. Phyllis Kuno – They are a small library and would have difficulty migrating to something else due to staff time constraints but will go along with the group.
 - h. Celeste Ertelt – migration was also a hard but will go along with the group.
 - i. Hattie Albertson – Dakota College at Bottineau is ok with Aleph but will go along with group if a change is chosen.
 - j. Sandra Hannahs – She has noted that people express dissatisfaction in system but has not heard anyone state happiness with the Aleph system.
 - k. Kelly Kornkven – We need to start looking at a new system instead of continually talking about it and not doing anything.
 - l. Ted Smith – His library ILL and cataloguing only so system really works for them.
 - m. Mary Soucie – The study will not dire ODIN
 - n. Bridgette Burke - Asked what is the existing time frame with ExLibris? Tony answered that the Aleph contract is ongoing year to year. Note that the move to any new system would be a very significant project in terms of time and money.
 - o. Mary Sheahan – She personally doesn't like the Aleph due to it not being user friendly and need to constantly being on the phone with ODIN Staff. She is open to changes.
 - p. Tina Grenier – She thinks that we need to explore a new system.
 - q. Marlene Anderson – Bismarck State College library tends to not use Primo and is also interested in looking at new system.
 - r. Mike Safratowich – He is comfortable with Aleph and support with ODIN staff. He does not receive the same level of support from OCLC if you have questions.
 - s. Mary Soucie - Supported Mike on his comments regarding OCLC support.
 - t. Tony Stukel - At the point of selection any new system you need to figure out what cost/expectations are/chose carefully. System capabilities are constantly changing.
 - u. Mick Pytlik – He has been involved in other types of systems. All systems tend to leap frog one another regarding functionality. You need to make sure that you really look at as a group what it that you really need. Migrations are never as easy as the vendors tell you and new systems can appear to be a good thing but may not be as good when you start to use them.
 - v. Rita Ennen – She recognizes that it is the consensus of the group to look into other options. Rita would like Tony to express the groups appreciate of the ODIN Staff.

- w. Mary Sheahan - Asked if we move to a new system will ODIN and the ODIN Staff still be there to support the libraries? She also asked if multiple platforms, one for each group, Academic/public/k-12 would be an option?
 - x. Rita Ennen - Asked the group if they want to form a taskforce to determine the needs/wants of the group. Do we want to wait and work with the legislative study or do we want to start now? Wendy Wendt express that she would be on the taskforce regarding the publics – Stephen Bannister (Academics), Donna James (K-12), Laurie McHenry (Special Libraries), Mary Soucie (ND State Library), ODIN Staff, Tony Stukel, Mick Pytlik (ND University System). Rita Ennen asked for a motion to empower this taskforce put together methodology to examine the wants/needs of the group and priority of the wants/needs of the group and report back to group at the fall meeting. Shelby Harken – first, Tina Grenier – second, opposed 0.
- b) Library Systems Tracking Group (Tony Stukel) – See above discussion for this item.
- c) Database subscription evaluation
- Sally Dockter – Presented an analysis of newspaper databases done by Chester Fritz Library. Proquest Newsstand (1400 and 0 ND titles) – UND librarians have looked at Newsbank (7200 and ND info) and feel that it would be a better choice than Proquest Newstand. It was noted that Proquest Newstand is part of the Minitex selection and cannot just be dropped. Newsbank did not respond to the Minitex RFP. Sally observed that Newsbank is a much friendly to use. ND State Library would be more than happy to facilitate on behalf of libraries with Vendor to find out costs. Mary Sheahan will send Mary Soucie information on individual to contact regarding Newsbank.
8. ODIN Member Library Announcements and Activities
- Phyllis Kuno – opened coffee bar – have seen increased traffic – plans to renovate lower area a strong possibility – computer lab could be moving to library – expect later open hours
New hire of former student (14 years ago) with Library Science degree - Graduate program started last fall – Missional Leadership – are pulling duplicates from collection.
 - Kelly Kornkven – tutoring services are available now in the library.
 - Dave Haberman – Rhonda is retiring May 15 – He is Interim Director until new director is hired. Law School/library has been spread out over campus since last summer and will be moving into the new building this summer – July 17 is scheduled opening day. Cutting more titles from collection due to space issues.
 - Ted Smith – Self Help Center started last year – family law forms available on the Supreme Court library website and more being added.
 - Bridget Burke – construction in the front of the NDSU library being discussed at May SBHE meeting – furniture refurbishment over the summer – good support from President/Provost – two positions going to be posted soon.
 - Mary Sheahan – Library renovation is in progress - tutoring main level and collections in the lower level – 17,000 books in storage being brought back into collection – new staff member hired and is a real benefit to the library – Academic overdrive being used only by DSU.
 - Tony Stukel – The academic Overdrive group are Valley City State University, Bismarck State College, Mayville State University, Williston State College, Lake Region State College, Dakota College Bottineau. They are loading their own records.

- Tina Grenier – Library staffing is improving – purchased 2 “Fitdesks” – staff lounge upgrade in progress – they participated in “snapshot day” – They are working with alumni regarding purchasing needs.
- Marlene Anderson – They are getting ready to take possession of the new building June 30 – The move will be during July and Grand Opening September 23 – English and Visual Arts are partners in the building and will be on the main floor – Action Movers will move library to new building.
- Mike Safratowich – July 2016 will be the opening of the new Medical School building at UND – moving company to coordinate the move with departments – March to end of May coordination – it will be an electronic library – they expect to retain a history of medicine selection – possibly leave where it is currently housed but unsure due to not knowing who is moving into the old building – fly through on Youtube or UND Medical School website – Print materials will be available – Two open positions due to retirements at this time, one in Fargo and one in Minot
- Rita Ennen – changed hours, an hour shorter in the day and closed Sunday. To be able to provide more support during after school hours in the children areas more hours and more staff required. Partnered with planting – pots- one to take home and one planted in garden – Old Prairie School ready program getting created – sneak peak – reading kickoff to play that will be done this summer
- Hattie Albertson – downsize of physical selection – Teachers association Teacher Center now in library.
- Sandra Hannahs – staff reorganization – 2 new librarian positions added and excited to have them added to staff – engaged in collaborative Fargo, Moorhead, West Fargo joint programing – they have a new and active library board–
- Mary Soucie – 18th library baby born last week – Something is happening at everyone’s library – please share by sending NDSL invitation.
- Stephen Banister – Online catalogue position open – Library furniture delivered in July and opening in September – New Information Desk to be purchased with grant money.
- Shelby Harken – Architect team has visited – There is funding of 7.8 million to match renovation/addition to create collaborative space in the library – librarian Grand Valley State coming as consultant – there is furniture for students to test – iPads are available for students to use – Director position search committee selected – Graduate student doing research on library usage relationship to student GPA and performance.
- Phyllis Bratton – different shape to library – On the top floor one dark bay is divided into two large study rooms now with white boards. There are smart TVs for sharing. On the main floor - more study rooms added – lobby being redone this year – classroom talked about being removed to create collaborative space – There were 16 faculty /staff involved in a trip to Italy.
- Celeste Ertelt – another grant coming and still redoing library as learning commons.

9. Other Business - Retirement reception for Wilbur Stolt, Director of UND Libraries, will be held April 29, 2015 at the Gorecki Alumni Center’s Gransberg Community Room at 4 to 6 pm.

10. Next Meeting (Fall 2015).

Adjourned meeting – 3:50 pm