ODIN Advisory Council Online Meeting Minutes

Tuesday, November 16, 2021 – 2pm-4pm CST / 1pm-3pm MST

<u>Attendance:</u>

Kelly Kornkven, OAC Chair/Mayville State Univ
Ellen Kotrba, Director of ODIN
Jolie Johnston, Lake Region State College
Michele Seil, Carrington City Library
Marlene Anderson, Bismarck State College
Phyllis Kuno, Trinity Bible College
Susan Moberg, Dickinson Public Schools
Tuya Dutton, University of Jamestown
Rita Ennen, Dickinson Area Public Library
Staci Green, Dickinson State University
Carissa Hansen, West Fargo Public Library
Jennifer Jenness, Valley City State University
Erika Johnson, UND School of Medicine & Health Sciences

Jane LaPlante, Minot State University
Mary Soucie, ND State Librarian
Stephanie Walker, UND Chester Fritz Library
Katie Wenke, Williston State College
Jody French, CTS
Maria Kramer, West Fargo Public Library
Tammy Oltz, UND Thormodsgard Law Library
Wendy Wendt, Grand Forks Public Library
Linda Allbee, ODIN
Jason Bedsaul, ODIN
Liz Mason, ODIN
Ginny Millette, ODIN
Lynn Wolf, ODIN
Nicole Murphy, ODIN

**2:02pm** - Meeting called to order

No Additions to Agenda

Approval of the August 10, 2021 Minutes – Michelle moves, Jane seconds. All in favor. None opposed. Approved.

**2:09pm** - ODIN Director's Report (Ellen Kotrba)

Polaris Z39.50 (working on a page for ODIN website)
Name: ODIN Polaris
Database Name: PAC
Address: Polaris.odinlibrary.org
Port: 210

Polaris 7.1 release date pushed to end of January, 2022 due to the acquisitions work going into LEAP
2022 IUG Virtual Conference will be April 5th- 8th – Everyone is encouraged to attend

URL for trainings and what's new in Polaris
https://innovative.libguides.com/polaris/welcome

Innovative Regional User & Special Interest Groups – Closest is Wisconsin/Illinois IUG. Ellen will ask if ODIN can join. If not, Ellen will investigate starting our own user group.
https://www.innovativeusers.org/resources/regional-special-interest-groups

Alma & Primo VE
Alma Release Notes - https://knowledge.exlibrisgroup.com/Alma/Release_Notes

Primo VE Release Notes - https://knowledge.exlibrisgroup.com/Primo/Release_Notes/002Primo_VE

Alma Z39.50

        Name: ODIN Alma (NZ)
        Database Name: 01ODIN_NETWORK
        Address: odin.alma.exlibrisgroup.com
        Port: 1921

Products licensed @ ODIN

        Alma - https://knowledge.exlibrisgroup.com/Alma

        Primo - https://knowledge.exlibrisgroup.com/Primo

        Leganto (only @ NDI) - https://knowledge.exlibrisgroup.com/Leganto

ELUNA 2022 Annual Meeting (in person) – May 10th-13th, 2022 in Atlanta, GA

ELUNA Developers Day+ and Ex Education Event – May 9th-10th

        *May become virtual depending on Covid restrictions

ODIN Tech Talk – ILL Bridge was Nov. 15th Presented by Nicole Murphy
        Recording: https://www.odin.nodak.edu/events/announcement/odin-tech-talk-ill-bridge
Talked about ILL options that exist in today's market & what an ILL bridge would mean to ND if there is enough interest & funding. Ellen has been hounding Ex Libris about Polaris integration now that both companies are under Proquest.  ODIN will stay on top of available ILL product for within and outside of the ODIN consortium

Current cost formula for ODIN operating expenses
Membership fee + Bib Record Cost + Patron Usage Cost = Operating Cost Recovery

Ex Libris bills on these 4 items & their counts
        FTE, Bibliographic Record Count, Named Users and E-Journal Count
Committee members: UND/Stephanie Walker & Shelby Harken, NDSU/Hallie Pritchett, UNF/Erika Johnson, NDV/Jennifer Jenness, NDJ/ Tuya Dutton, ODIN/Linda Allbee.  Next meeting Nov. 19th, 2021 @ 1pm.  Please share any ideas to improve the cost formula

System librarians – Hopefully all libraries still have one

        Add/delete/update permissions should come from system librarians or designee.  System librarians should be the 1st line of contact for technical answers.  Job titles should come from system librarian or director.  ODIN considers System Librarians as 1) support between library staff & ODIN Office 2) middle-person that keeps library staff and ODIN Office on the same page.

Directors who have left

        Patt Czarnik/CRM
        Sara Tezel/NCL

New Directors

        Margo Burthold/CRM
        Nicole Korsmo/NCL

Main Listservs

 ODIN-ACAD-OAC, ODIN-PKS-OAC, ODIN-ACAD-SYSLIBS, ODIN-PKS-SYSLIBS, ODIN-ACAD-LIBS, ODIN-PKS-LIBS

Clarice Hackman is being celebrated today for 50 years working at NDSU

Ellen intends to retire October 3$^{rd}$, 2022 – We will miss you, Ellen!

**2:31pm** State Librarian Report (Mary Soucie)

New Staff @ NDSL

 Patron Services Division Director = Carol Sterenberg (Started Oct. 1$^{st}$)
 School Library Specialist = Tammy Kruger
 Reader's Advisor Talking Books = Jenna Peneueta-Snyder
 Statewide Cataloging Associate = Kathy Jo Cline
 Fiscal & Administrative Clerk = Allie Suko
 Fiscal & Administrative Services Director = Laurel Sen (starts Nov. 29$^{th}$)
 Data Analyst = Kristen Northup. She offers any type stat and grant assistance to libraries.

After last year's organizational changes, the new NDSL divisions are as follows:

 Patron Services Division = Interlibrary Loan, Circulation, Reference, and Talking Books
 Library Services Division = Library Development, Cataloging
 Fiscal & Administrative Services Division = Admin office (all fiscal operations), Public Information Office (Data Analyst, Outreach Specialist, Marketing Specialist)
 Technology Services = IT & Digitization

Library Vision Grants

 ND Library Coordinating Council met on November 8$^{th}$, 2021

 $141,893.00 was awarded in 3 categories (Collection Development, Marketing, Local History)

 Marketing Grant phase 2 will be released in July or August 2022

 Library of Things Grant in October 2022

 For the first time, the Coordinating Council allowed libraries to use a collection development grant towards adding materials to the 2 e-book consortiums (public & school). Unfortunately, no one took advantage of it.

 If there is a similar e-book consortium in the academic community, reach out to James Murphy or Mary, so they can make sure to include it in future grants

LSTA Focus Groups

 School Library Focus Group met last week

 Academic/Special/Tribal Libraries Focus Group will meet 11/22 at 1pm

 Public Libraries Focus Group will meet 11/22 at 11am

 Purpose of the focus groups is to provide feedback on the current plan and on the development of our new plan

LSTA (Library Services and Technology Act) dollars is a grant we receive from the federal government every year. It now equals $1,000,000 per year. Reevaluated every 5 years and a new plan is written which directs how the money can be spent.

**2:27pm** Election Update (Kelly Kornkven) Nominations

OAC Chair

Kelly Kornkven (Mayville State) incumbent
Erika Johnson (UND Med School)

Academic (replacing Stephanie Walker-UND)

Staci Green (Dickinson State)
Jolie Johnson (LRSC)
Jennifer Jenness (VCSU)

School (Replacing Susan Moberg-Dickinson High School)

No one yet

Member at Large

Phyllis Kuno (Trinity Bible College) incumbent
Sarah Snavely (Bowman Regional Public Library)

Election will be via online ballot in December. Persons with most votes will take over in January.

**2:32pm** Planting Book Seeds…and Reaping the Financial Benefits (Phyllis Kuno)

TBI had 25,000 books and many boxes of journals, so they needed a plan to get rid of them

Started selling their weeded/discarded books to My Empty Shelves, Better World Books, and Amazon to make extra money.

My Empty Shelves pays $2 per book. Earn around $55-$60 per box.

Have earned $1,100 since 2017 with Better World Books. They pay shipping, send free labels & boxes, and all we have to do is print the label & tape up the box.

Earned $11,500 since 2017 with Amazon book sales. Sold 450 books at an average of $26 per book.

$200-$400 from books sold locally.

Total fund has around $13,000 in it and has enabled us to buy things we need that weren't in the budget

3 steps – Collect information. Create information slips/labels. Make your decisions.

Created a database to track all needed information and generate labels from that information

Places to "plant your book seeds" – Sell at home, Better World Books, My Empty Shelves, Amazon, Donate to a good cause, Give away on "free" shelf, Recycle (last resort)

Shared some Do's and Don'ts

**2:48pm** Future Tech Talk ideas

Tuya (NDJ) user group project – Online & Distance students

Leganto

ECOR

**2:55pm** Meeting Ended

<div align="center">Academic Breakout Session</div>

**3:00pm** ECOR (Staci Green)

ECOR is NDUS trying to have online courses available to students at NDUS schools that are free from textbook costs. Instead, they can use OER, library resources, open internet resources, or any other free resources. Ultimately, up to instructors what can be used.

Some classes will be ready this spring and Staci is their Library Representative

They want creative solutions and libraries involved to make materials accessible to students in a consistent way. Staci believes Leganto is a good solution.

Link to a blog written about using OER and licensed library materials

https://www.veletsianos.com/2019/02/05/a-list-of-z-degrees-and-zed-creds/

Link to the Ex Libris group and product sheet that Leganto has with the intent of marketing it for OER.

https://exlibrisgroup.com/products/leganto-reading-list-management-system/open-educational-resources-oer/

NDI currently using Leganto

Benefits include:

Alma/Primo VE integration

Allows use of licensed library materials as well as OER and web resources to lower textbook costs

Can increase usage of library resources by students & instructors

Can manage copyright

Can pull library resources and other links out of Blackboard to cut down on Blackboard storage costs

Librarians can become involved in research, teaching, and learning. Increases collaboration with instructors.

Continuity for students across campuses in accessing course materials

Strong analytics

Challenges include:

> Still some issues with links, need to be checked
>
> Faculty is tired of technology changes
>
> Library buy in or interest
>
> Learning curve for the software
>
> Staffing challenges for smaller libraries to create, promote, and develop product
>
> Cost of the product (possible funding by federal dollars)

Put forth an idea of a possible ECOR/OER sub-committee for librarians so we can be prepared and show as a unified group in ND

Are the Tribals and University of Mary involved? Staci is not aware of them being involved.

Staci believes we should start with assembling an NDUS/ODIN sub-group, then seeing what ECOR wants. A big opportunity for us to be involved.

Katie Wenke asked if this program would mean a statewide distance learning opportunity instead of each institution having their own distance programs. Staci believes this would be the case for core classes. The textbook for the class would be an open resource.

Staci suggested talking to the ECOR rep on your campus to learn about grants to fund distance courses and make them more accessible as ECOR courses.

The vision is to create, promote, and provide ease of access to ECOR courses and materials. Make it system-wide availability. Want to assemble a pool of instructional designers and librarians to provide in person support along with building online instruction modules to demonstrate tasks to students and faculty.

Staci believes it's a big opportunity to show administrators our worth

Stephanie Walker expressed they are already using OER materials for courses at UND, but there is no central repository of what materials are being used and who is using them. She said this would be a good next step for them in creating a collection or permanent record of these OER materials. However, copyright and licensing need to be taken into consideration when sharing materials. Plus, instructors are hesitant to have to learn another new piece of software.

Katie mentioned a staff shortage at their campus. She has to be the librarian on top of her full time job and doesn't know if she would be up to or have the time to learn a new system.

Stephanie said UND doesn't have an OER librarian. She's doesn't have the time to set up reading lists.

Tuya Dutton wanted to clarify that ECOR is, in fact, happening. Staci says yes. Their goal is for some classes to be offered this spring.

Tuya expressed concerns about allocating staff time that is already stretched and that sharing services would eventually cause an unintentional effect of losing staff positions.

Staci said they are able to do it as a 3 person library though there are challenges. This program could benefit smaller schools because students would have opportunities to take classes that they may otherwise have to transfer schools to take.

Ellen suggested pooling resources and using several Leganto instances for everyone rather than everyone having their own. Then, ODIN could add staff and take on some of the responsibility, or one library could add a position, and that person would work on behalf of all libraries.

Staci says there's an example of a consortium in Norway doing something similar.

Ellen suggested getting together the core group of people to figure out specifics, then take them to the group via email. Suggested names: Stephanie Walker, Kelly Kornkven, Staci Green, Jennifer Jenness, Sandi Bates, Catherine Kratochvil

Ellen would like more research done on ECOR and its funding

Staci said there's a lot of federal funding over there to work together and take advantage of

Ellen & Staci will work together to draft an email to the core committee. Goal will be to make sure all the academics are informed of the process. Will also work to find some products.

**3:34pm** Member Updates

**Marlene Anderson (NBJ)** – Library now has the Book Bean coffee bar. Had a soft opening and 3 baristas are currently training. Haven't set hours yet. Doing a poll of students and faculty/staff to find out how the library is doing in services/resources offered and how they can improve. Will set up focus groups and projects once results are in. Instruction has been robust this fall. Tina Stockdill has been teaching, teaching, teaching.

**Tuya Dutton (NDJ)** – Working on Distance Learning set-up

**Staci Green (NDI)** – Plugging away. Supporting students & staff. Still learning about Primo. She likes having the CDI collections. Not having to catalog everything and make database resources easily searchable through Primo.

**Jennifer Jenness (NDV)** – Trying to come up with ideas to engage students and bring them into the library. Also trying to encourage them to be aware of public health restrictions. Has been a challenge. Planning for Destressing before finals and keep ourselves destressed. Got the work room somewhat clean.

**Erika Johnson (UNF)** – Teaching and working with students. Finished interviewing candidates for their Southeast Clinical Campus position.

**Jane Laplante (NMI)** – Susan Padraguler retired in August after 41 years. They have an opening for an Electronic Resources and Collection Management Librarian. An anonymous donor gave funds for new Scan Pro 3000. Applied for HEERF (Higher Education Emergency Relief Fund) funding to purchase Canopy streaming service for 1 year.

**Phyllis Kuno (TBI)** – Jessica, Phyllis's assistant, is having a baby boy on December 23rd. School is debt-free. New financial officer is trying to keep it that way. Put a crunch on library staffing. Excited about a library annex happening after some remodeling. Students are painting rocks and hiding them all over the library. Very fun.

**Stephanie Walker (UND)** – Grand opening went well. Around 100 people. Had a small flood immediately afterward, Sally's office and the Gov. Docs. office were affected. No collections were affected. Lots of tours and visitors. Searching for an Engineering Librarian. First attempt was unsuccessful. Will be advertising for it again in March 2022. Send anyone with academic library experience their way. Laura Egan will train on Engineering resources.

**Katie Wenke (UNW)** - No new news in Williston.

**3:47pm** Cost Formula Committee Update (Ellen Kotrba)

Ex Libris Contract

Alma subscription:

$167, 315 – 306 named users for Alma Production + 30 named users for Alma Sandbox

$39,980 – 3,522,879 Bibliographic titles (includes e-books and local authority records)

$4,995 – 377,011 e-journal titles

$130,645 – Ex Libris Alma & Primo Overhead (cloud hosting, documentation, support, etc.)

**Total Alma cost: $342,935** (contract allows for a 4% increase per year)

Primo Subscription:

$21,014 – 3,522,879 Primo VE Documents

$23, 526 – 56,061 FTE's @ 15 institutions

**Total Primo Cost: $44,540**

Things we can do before July 29th, 2023

1. Increase the number of named users to 315 ($546.78 per user)

2. Increase the number of bibliographic titles to 3,800,000 ($.0113488 per bib title)

3. Increase the number of Alma e-journal titles to 400,000 ($.01324981 per e-journal title)

4. Increase the number of Primo FTE's to 60,000 ($.4196496 per FTE)

5. Increase the number of Primo VE documents to 3,800,000 ($.0059649 per Primo VE doc)

Ellen showed an Excel sheet of current Alma operating costs for ODIN Academics

Ellen demonstrated how she finds Bibliographic Record Count, E-Journal Titles Count, and Named Users Count

The goal is to keep costs as low as possible while still covering the bill

Ellen will send out instructions for finding Bibliographic Record Count, E-Journal Count, and Named Users Count

**4:05pm** Meeting Ended

**3:06pm** Member Updates

**Wendy Wendt (NGF)** – Kirsten, their executive administrator, moved to Arizona. New Exec Admin started yesterday. Doing some other hiring as well. Applied for ECF (Emergency Connectivity Fund) Grant. Still being processed. Had to verify some information and now it's still sitting 5 weeks later. Has been a pain in the neck. Using the money for laptops, tablets, and hotspots.

**Rita Ennen (DIP)** – All programs and activities are swamped, but the building is quieter than it used to be. Circulation numbers for Aug. & Sept. are higher than 2019. Bookmobile librarian has been issuing new cards on all stops. In their community room, for the month of January, the library will have a lounge set up with comfy furniture and art. They will offer coffee, hot chocolate, and tea. Everyone is welcome. They will also be taking a close look at their spaces and add some shelving where they can.

**Mary Soucie (NDSL)** – Had her first Bookmobile ride ever at Ward County. NDSL got a big screen TV, camera system, and microphone from NDIT because they got Covid dollars. Raised $3,700 for NDLA between the slide off and auctions.

Fun fact – Wendy, Rita and Phyllis Kuno went to library school together.

**Michelle Seil (CPL)** – Going to the summer reading workshop tomorrow. Installed a designated children's area that the kids are loving so far. Working on phase 2 which will be a seating area for adults. Went well. Excellent work done by Rough Rider Industries. Michelle won a scholarship to go to the ARSL Conference for the first time and will have an article included in the Arsal newsletter. Finished up Arsal grant on veteran's issues.

**Linda Allbee (ODIN)** – Polaris update coming the end of January. Will be put on test as soon as available, then moved over to production when bugs are ironed out. Possibly joining a regional user group or starting one of our own.

Mary had questions about what participation in a regional user group would look like.

Linda believes it would include a large group with targeted break out sessions for specific topics.

Mary thinks NDSL would be interested in participating in a regional user group.

Jason shared a link: https://www.innovativeusers.org/

**Ginny Millette (ODIN)** - Would like 'dates closed' sent in so she can get them entered into Polaris.

**Jason Bedsaul (ODIN)** – Finally got WFP's high school and middle school students information imported into Polaris from Power School so they can have library cards. Hopes to be able to take that knowledge and apply it to help get the school libraries more automated.

**Lynn Wolf (ODIN)** – Encourages making time for staff to attend the user group meetings

Wendy talked about their problems when they offered free coffee. People got mad at staff when it was empty and took overall advantage of the service, so they had to discontinue.

The group discussed book recommendations.

**3:56pm** Meeting ended