# ODIN Advisory Council

## Meeting Minutes

11/16/2022

|  |  |
| --- | --- |
| Present: | Jolie Johnson, Marlene Anderson, Jason Bedsaul, Lynn Wolf, Phyllis Kuno, Catie Palsgraaf, Erika Johnson, Kelly Kornkven, Jane LaPlante, Michele Seil, Ginny Millette, Mary Soucie, Amy Carson, Tina Stockdill, Traci, Wendy Wendt, Linda Allbee, Tuya Dutton, Nicole Murphy, Rita Ennen, Michael Jan. |
| Next meeting: | Date, time, Location |

1. Approval of 5/19/2022 Minutes

Minutes approved as presented.

1. ODIN Director’s Report

Staffing changes, Linda Allbee ODIN Director beginning on August 2, 2022, Nicole Murphy Assistant Director/Training & Documentation beginning on September 1, 2022, Tina Stockdill, Technical Support Specialist beginning on November 1, 2022. The rest are the same. Jody French retired. She held the position which oversees the ODIN organization, the Enterprise Solutions Assistant CIO. That position is currently open, and hopefully it will be filled soon.

Polaris – Polaris 7.3 has been released, it was installed on the training server on October 11, expected to be installed on production Jan 4.

New features- Acquisitions functionality added to LEAP including creating manual purchase orders and additional functionality involving invoices. Also consolidated details and controls view of the item record in LEAP.

Polaris has an enhancement process called the Idea Lab (<https://idealab.iii.com/main/User/Login>). Anyone that uses Polaris can use the Idea Lab to submit and vote for ideas.

New Libraries – Elgin Public Library went live Aug 10 2022 (September 9 for holds); Kidder County Public Library will go live sometime in November 2022, Maddock Community Library will be going live in December 2022.

Alma – Functionality updates are happening quarterly rather than every month. The last two functionality updates were August 7 and November 6. You are encouraged to look at the release notes for both of those upgrades. Ex libris has been creating new interfaces for users of Alma. In August they released a new interface for resource sharing. Users can opt in or opt out of new interfaces.

While the functionality updates are quarterly, they are applying fixes every month. Semi-annual refresh of the Sandbox in August and the next one will be in February. Links to release notes and the schedule of updates are available on the ODIN website, <https://www.odin.nodak.edu/academic>, and click the Quick Links tab.

Enhancement avenues are NERS and Idea Exchange. All users can submit enhancement ideas to the Idea Exchange and vote for ideas.

ODIN website- when you click on the areas for Alma or Polaris, you can then see the Quick Links tab. The links are for release notes, webinars, training, documentation, etc. All the bookmarks are right there for you.

Library director changes within ODIN:

* Dakota College at Bottineau – Erika Hamilton, Interim Director
* Elgin Public Library – Arla Roth
* Hatton Public School Library – Lindsay Burns
* Lakota City Library – Kristi Hoffarth
* Larimore Elementary School Library – Kylie Swanson
* Mandaree School Libraries – Cara Transtrom
* University of North Dakota – Sally Dockter, Interim Dean of Libraries

Tech talks – suggested idea was website accessibility, but we realized it is too broad and varied to come up with something that is reasonable for our audience here. We want to focus the tech talk so that it is useful to everyone.

Cost formula committee was previously tabled until a new ODIN director was on board. Now we have an ODIN director in place it is time to discuss this again.

Please encourage your staff to contact ODIN if you need help. If any problems arise, large or small, we encourage you to put in a ticket. In cases where you reach out to us outside of the ticketing system, don’t be surprised if you see us put in a ticket on your behalf. CTS is encouraging us to have tickets for everything so they can gather better statistics.

1. State Librarian Report

New Staff: Information Services Assistant (ILL, Reference, Circ): Shannon Atkinson-Johnson, Public Library Specialist Monica Struck.

Changed positions: Grants Coordinator James Murphy, Academic/Special Tribal Library Specialist Kathy Jo Cline

Former employees: Talking books coordinator, Chris Hagburg retired, Reader’s advisor, Jenna Peneueta-Snyder and Mariah Ralston resigned. Literary specialist Shari Mosser.

Current vacancies: Literacy specialist and Statewide Cataloging assistant

Library vision grants application period January 1-31. Two opportunities, a general collection development grant and laptop and tablet for patrons which can circulate either in house or externally.

ARPA (American Rescue Plan Act)

* Three public libraries joining ODIN, Elgin Public, Kidder County, and Maddock Community Libraries.
* Book vending machines- 10 counties across the state that do not have county wide library service or a library in the county. Believe that North Dakota will be the first state installing book vending machines on a state-wide basis. Expect the vending machines to be fully operational by April 1st. They are planning for 400 books for each machine, and they will refresh the collections quarterly. Hopefully it will be necessary to refresh them more often.
* Academic Library OverDrive Consortium- Licensing fees for each institution for two years as well as paying for an opening day collection.

Intellectual Freedom Challenges- several school and public libraries in ND are facing challenges. The State Library is partnering with NDLA for reporting. You can report to NDLA ([Intellectual.freedom@ndla.info](mailto:Intellectual.freedom@ndla.info)) and it will be passed on NDSL. You can reach out to NDSL directly if you like. Everyone should be aware that you can reach out to ALA’s office for Intellectual Freedom even if you are not a member, and they will provide assistance. 312-280-4226 or email [oif@ala.org](mailto:oif@ala.org). The State Library is here to support you, don’t hesitate to reach out to us. Contact Mary directly [msoucie@nd.gov](mailto:msoucie@nd.gov), 701-328-4654 office, 701-516-6166 cell.

Discussion: Kelly stated with all the challenges happening, she realized that Mayville State’s Library Services policy at the institution level did not talk much about collection development, and that they didn’t have an official collection or reconsideration policy other than what was in house at the library. So, in response, she has started working on that. She could not easily find a reconsideration policy for academic libraries online. She suggests to academics to make sure you have an official reconsideration policy, and for publics and schools to review theirs. Mary stated that there is a public library gathering information about keeping materials in a locked cabinet or behind the desk to limit access. Another part of the conversation that is going on right now is wording for the reconsideration policy. Ward County and Fargo public Library had some great wording in theirs. If you are looking for a sample policy, she encourages you to look at Fargo’s collection development policy, it is on their website, and Tim has given carte blanche permission for anyone to use it as needed. Mary encourages libraries to only take reconsideration requests from people who have read the whole item or viewed the whole movie, as some people are not willing to lie on a government form.

1. ODIN Governance Document Review

This document discontinues the ODIN steering committee and adds a vice-chair to the ODIN Advisory Council, adds a statement about members being willing to participate in resource sharing with other members. The new governance document aligns with what is happening.

Mary moved to adopt the document as presented pending an online vote. Rita Ennen seconded. No discussion, the vote will occur online so everyone can participate, not just members who are present at the meeting.

1. FYI about: ICOLC Statement on the Metadata Rights of Libraries

Kelly described the ICOLC statement as being about the metadata rights of libraries. The academic cataloging user group had an interesting discussion but has not moved any further on it. Liz will bring it to the PKS user group to discuss as well. Linda suggested inviting the chair of the cataloging user group to offer their opinion. Mary suggested adding this to the next OAC agenda.

1. PKS Libraries and State Library ILL

Mary- NDSL has new ILL staff and they are looking at ILL functions. Some PKS libraries do ILL directly with each other, others put their requests into the State library as an intermediary. The request goes to NDSL, then to the lending library, material goes to NDSL and then to the borrowing library. Mary wanted to propose removing the State Library as middleman for PKS interlibrary lending and discuss it here. It would be better customer service for patrons because service would be quicker. NDSL will be implementing a standard procedure. This will also avoid checking out to the library instead of the patron. When the material is checked out to the library, NDSL does not know who it is checked out to and cannot assist libraries on that. Linda stated that all ODIN libraries are trained to request directly with each other within the ODIN consortium. Mary stated that the State Library is still happy to be the middleman for interlibrary lending between Polaris and Alma libraries. During discussion, the only problems mentioned were postage costs and training, largely everyone was in favor of patrons receiving the material faster. Mary will discuss further with Linda and return to the February meeting.

1. Member Updates

Mayville State – still down a librarian, library assessment book group just started a new book, if you want to take part let Kelly know.

Bismarck State- lost Tina Stockdill to ODIN, searching for a new reference and instructional librarian. They are planning their annual book talk discussion series, slated to begin in January. The theme is “braided lives” and there are three books, The night watchman by Louise Erdrich, Yellow bird, by Sierra Crane Murdoch, and the third one is The grass dancer by Susan Power.

NDSCS- Nursing accreditation was completed on Nov 2 and went well. They finished a deselection project in November. In September they started working on ACRL and IPEDs reporting. Received NEH grant funding for purchasing archival supplies and furniture. They would appreciate any suggestions for a preservation assessment consultant in the ND or MN area. She has already contacted several listed on the MN Historical Society list with no luck obtaining a commitment to participate.

Supreme Court Law library- going to keep in person assistance by appointment only because they are such a small space for the public. One hour guaranteed, up to two hours if no one is waiting. They have two computers available strictly for legal research purposes. Their contact information is on their webpage (https://www.ndcourts.gov/legal-resources/law-library). She recommends people visit their page and scroll to the bottom to see a collection of Supreme Court law clerk pictures that go back to the 70’s.

Jamestown University – they have a position open for an electronic resources and distance learning librarian. They would work with the grad school program. Please encourage people to apply. Excited about the OverDrive consortium, inviting faculty and staff to “Libby Launch.”

Minot State- they are down two librarians, Jane is cataloging for first time.

Michelle Seil- they are having a good fall, and are fully staffed. A new sign for their building, and received a large donation, and so they are looking at new furnishings. They have a room that needs to work as a meeting room as well as a craft room and makerspace room. So if anyone has any ideas for great furnishings please reach out.

Trinity Bible College- exciting fall for them, went through a self-study. Had the opportunity to sit down for two hours with committee members, which never happened before. They were struggling with their library committee, but this year they have eight members on their library committee which is encouraging. A new faculty member helped with the fall open house and had idea of books and bricks- Legos, 5-6 faculty and their kids for display. They had the largest gate count that day than they have had in a decade. Jessica resigned last year, and Phyllis has used the money to hire more student workers. Their residential student numbers are stable, but the graduate and doctoral student numbers have risen. She spends a lot of time working with graduate and doctoral students.

Dickinson Public – Book wars are going on and it is ugly. Trying to educate those who are willing to listen. If you hear of the Southwest Patriots Coalition or anything similar, just watch out. Short a number of staff members, and another is leaving to be director of McKenzie County. Rita is retiring at the end of December, and they are working to fill her position. Rita will be the halftime pastor at the Dickinson United Methodist Church. She plans to cheer on whoever is next.

Grand Forks Public – they are moving forward with the remodeling of children’s department. Friends of the Library did a music and mocktails event at the library. Big push to do non-alcoholic events for adults. The event featured various businesses from the community who came up with a mocktail. They had 9-10 mocktails and a live band and $10 a ticket. It was a very fun event. They have a social work intern that will be starting in January. This was the fourth one they’ve had. The position has evolved, and it is a great thing.

Williston State University- Director for extended learning filling in as librarian for two years now. Keeps head above water with two student workers. They are focused on getting students into the learning commons. They have added a coloring corner, and they have a puzzle set out. The students especially love treats in the library. Joined the overdrive. Some faculty are already using the Libby and enjoying it.

1. Academics Cost Formula Renewal

Discussed updating the previous membership of the cost formula committee- Jolie Graybill has expressed interest in taking over for Hallie. UND is looking to have a new Dean of libraries at the start of the year. It should be fine to wait until that person is in place to begin having meetings. The next billing cycle will be next summer. Plan is to have the committee meet in January.

1. ECOR

It is difficult to find any information about this initiative or who the members are. We had a meeting about Leganto. If anyone hears about ECOR or who its members are please share with the group. Kelly said that Mayville received ECOR money and it had to be spent by December this year. They spent it on OER initiatives.

1. ACAD OverDrive

ND State Library contributed 339 records and several libraries have contributed their collections to the consortium. Jason reached out to the public library OverDrive consortium, and three people there volunteered to discuss governance or committee setups and things like that with the academic group. Tuya- when she logs into consortium marketplace and she cannot order books.